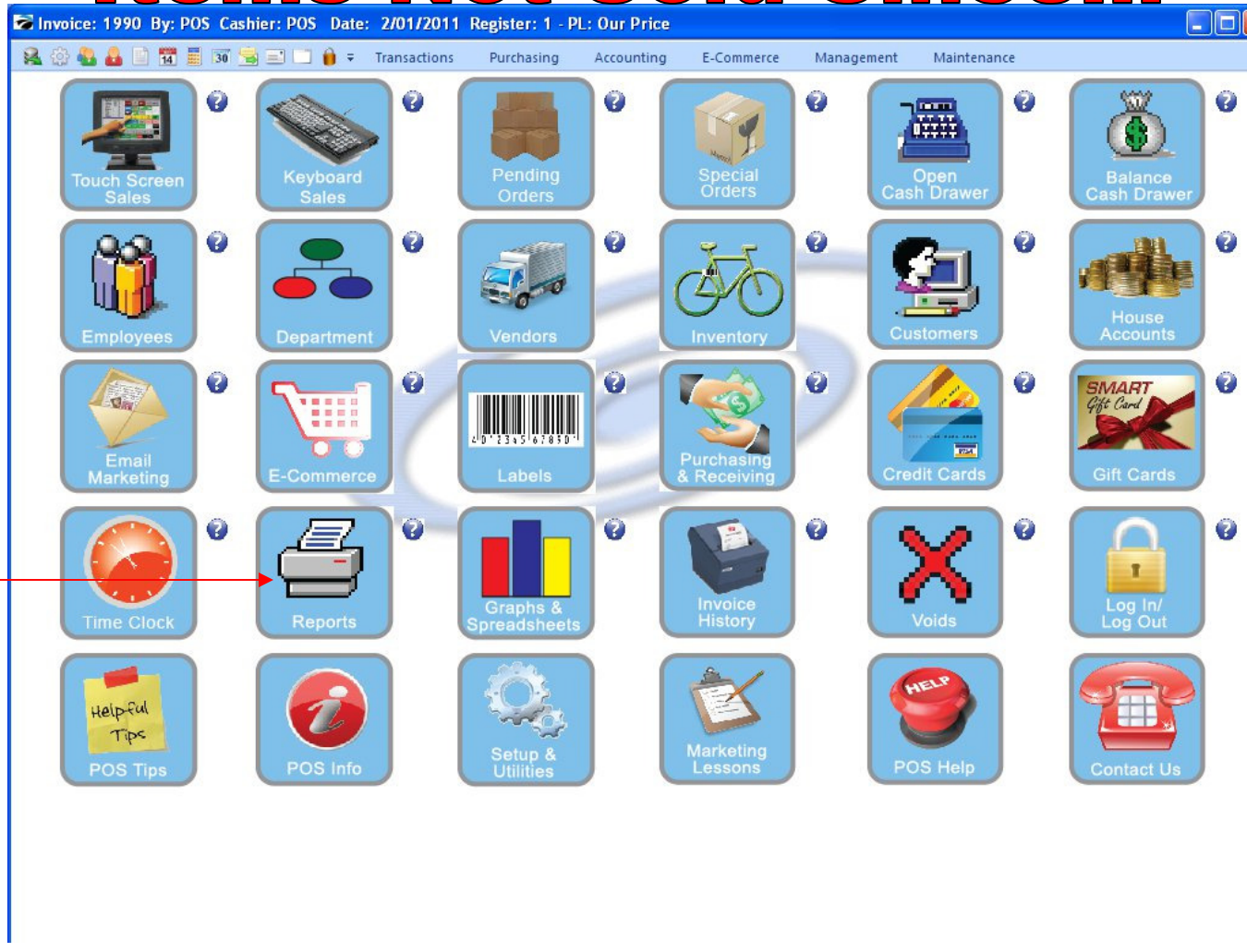


Purchasing Reports

Items Not Sold Since...

1



IN MANAGER MODE:

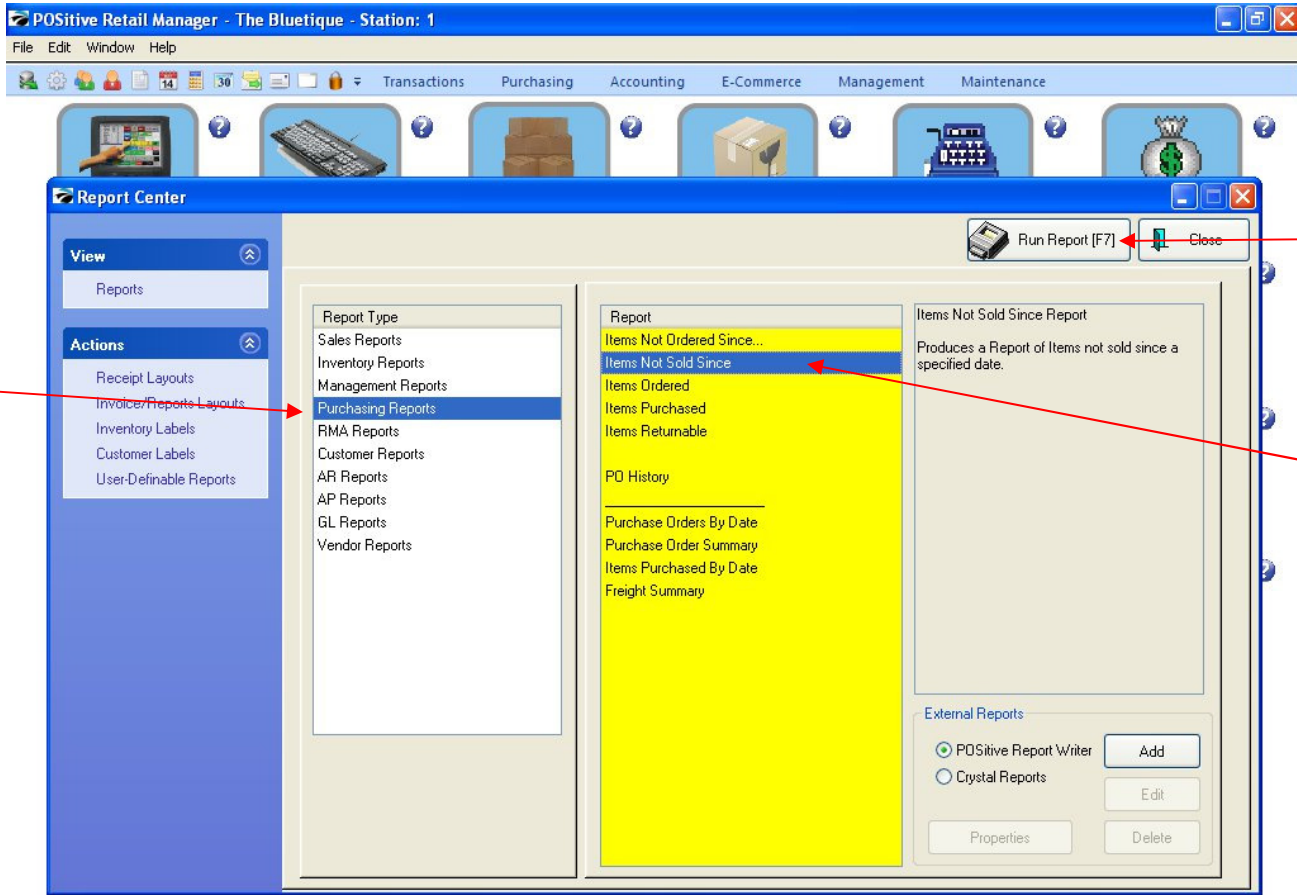
Go to Reports

1. Select Reports Button

Purchasing Reports

Items Not Sold Since...

2



REPORT CENTER:

1. Under Report Type, Select Purchasing Reports
2. Under Report, Select Items Not Sold Since...
3. Select Run Report (F7)

Purchasing Reports

Items Not Sold Since...

3

The screenshot displays the POSitive Retail Manager software interface. The main window is titled "Report Center" and shows a list of reports under the "Purchasing Report" category. The "Items Not Sold Since" report is highlighted. An "Options" dialog box is open, showing the "Date" field set to "8/01/2010" and the "Sort By" options set to "SKU". The "OK [F10]" button is highlighted with a red arrow and the number "3".

1. Select the Date you want to search from

2. Sort by either SKU or Description

3. Select OK (F10)

Reports

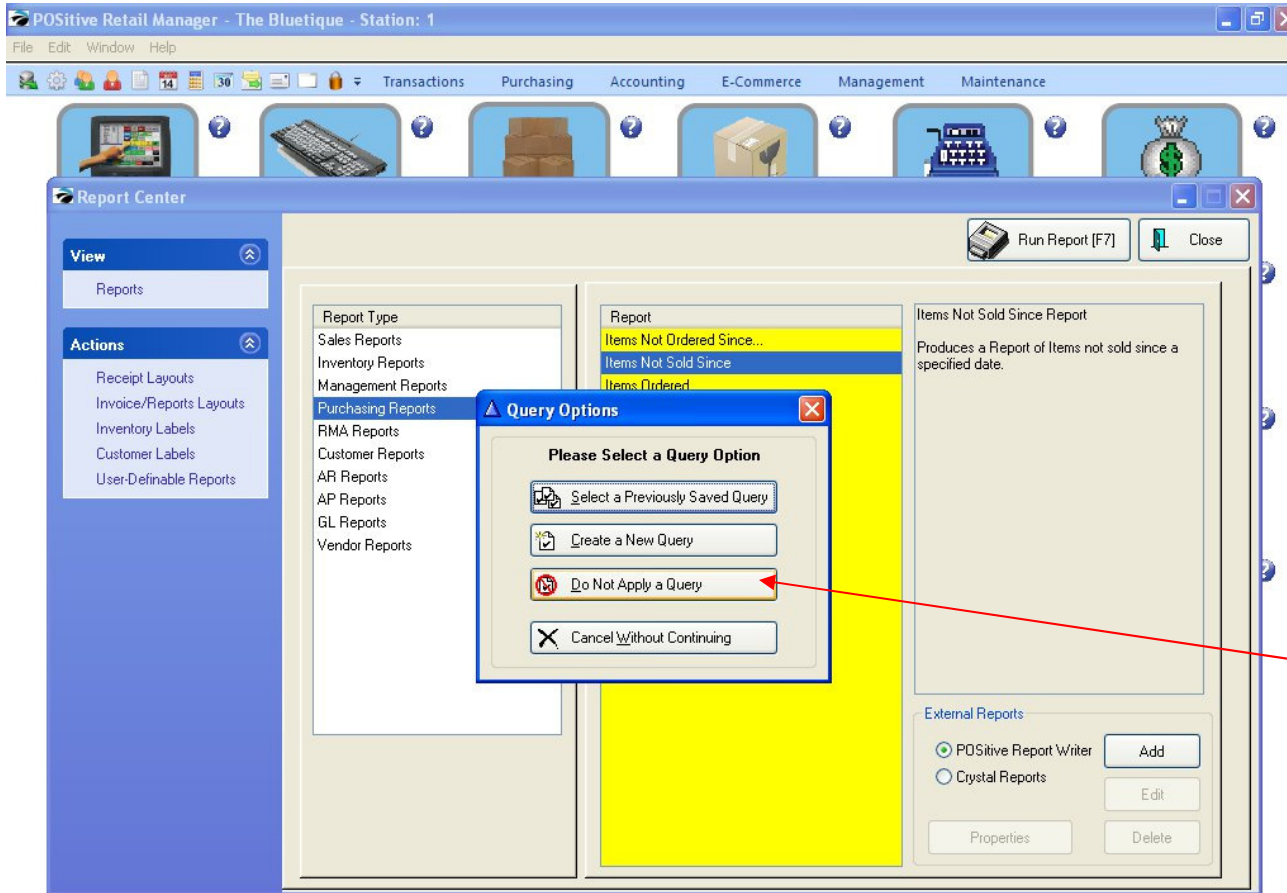
REPORT CENTER:

1. Select the Date you want to search from
2. Sort by either SKU or Description
3. Select OK (F10)

Purchasing Reports

Items Not Sold Since...

4



REPORT CENTER:

1. Select Do Not Apply A Query

Purchasing Reports

Items Not Sold Since...

5

Report Preview

File

Page: 1 of 1 Step: 20

Pages To Print: Search: Copies: 1

Page	Size	Items Not Sold Since 8/01/2010				
1	63,562	Confidential				
SKU	Description	Stock	Held	Available	Last Sold	
1234567	SUPER WATER 12OZ	0.00	0.00	0.00	//	
05HBXL	JANSPORT HOODIES BLUE/XLARGE	15.00	0.00	15.00	//	
JAN-2000061-M	JANSPORT HOODIE M123-XS-Red	2.00	0.00	2.00	//	
JAN-2000062-M	JANSPORT HOODIE M123-XS-White	10.00	0.00	10.00	//	
JAN-2000063-M	JANSPORT HOODIE M123-S-Ebse	3.00	0.00	3.00	//	
JAN-2000065-M	JANSPORT HOODIE M123-S-White	8.00	0.00	8.00	//	
JAN-2000066-M	JANSPORT HOODIE M123-M-Ebse	5.00	0.00	5.00	//	
JAN-2000067-M	JANSPORT HOODIE M123-M-Red	5.00	0.00	5.00	//	
JAN-2000068-M	JANSPORT HOODIE M123-M-White	1.00	0.00	1.00	//	
JAN-2000069-M	JANSPORT HOODIE M123-L-Ebse	10.00	0.00	10.00	//	
JAN-2000071-M	JANSPORT HOODIE M123-L-White	6.00	0.00	6.00	//	
JAN-2000074-M	JANSPORT HOODIE M123-XL-White	5.00	0.00	5.00	//	
JAN-2000075-M	JANSPORT HOODIE M123-XXL-Ebse	0.00	0.00	0.00	//	
JAN-2000076-M	JANSPORT HOODIE M123-XXL-Red	6.00	0.00	6.00	//	
JAN-2000077-M	JANSPORT HOODIE M123-XXL-Whit	5.00	0.00	5.00	//	
CB	CINNAMON BUN	0.00	0.00	0.00	//	
1C	1 COOKIE	0.00	0.00	0.00	//	
BM	BLUEBERRY MUFFIN	0.00	0.00	0.00	//	
2AR	2 ARNOLD PALMER	0.00	0.00	0.00	//	
SA	SNAPPLE APPLE	0.00	0.00	0.00	//	
254311564458	PINK LEMONADE	0.00	0.00	0.00	//	
0145111	BULK ITEM TEST	48.00	0.00	48.00	//	
SMLBL	SHORTS MASCOT LOGO BLUE/LARGE	5.00	0.00	5.00	//	
C1	CHOCOLATE CHIP COOKIE	36.00	0.00	36.00	//	
C2	PEANUT BUTTER COOKIE	36.00	0.00	36.00	//	
C3	OATMEAL COOKIE	36.00	0.00	36.00	//	
C4	OATMEAL RAISIN COOKIE	36.00	0.00	36.00	//	
C5	SUGAR COOKIE	36.00	0.00	36.00	//	
C6	SNICKERDoodle COOKIE	36.00	0.00	36.00	//	
CFBS	FOOTBALL JERSEY BLUESMALL	0.00	0.00	0.00	//	
CFBM	FOOTBALL JERSEY BLUEMEDIUM	0.00	0.00	0.00	//	
CFBXL	FOOTBALL JERSEY BLUEXLARGE	0.00	0.00	0.00	//	
CFBXXL	FOOTBALL JERSEY BLUEXXLARGE	1.00	0.00	1.00	//	
BMH1	BLUE MASCOT HAT	9.00	0.00	9.00	//	
BMM1	BLUE MASCOT MITTENS	10.00	0.00	10.00	//	

Zoom: 80% 1 pages, 62.1Kb

1



REPORT CENTER:

1. Report will print of all items not sold since date Selected (8/1/10)