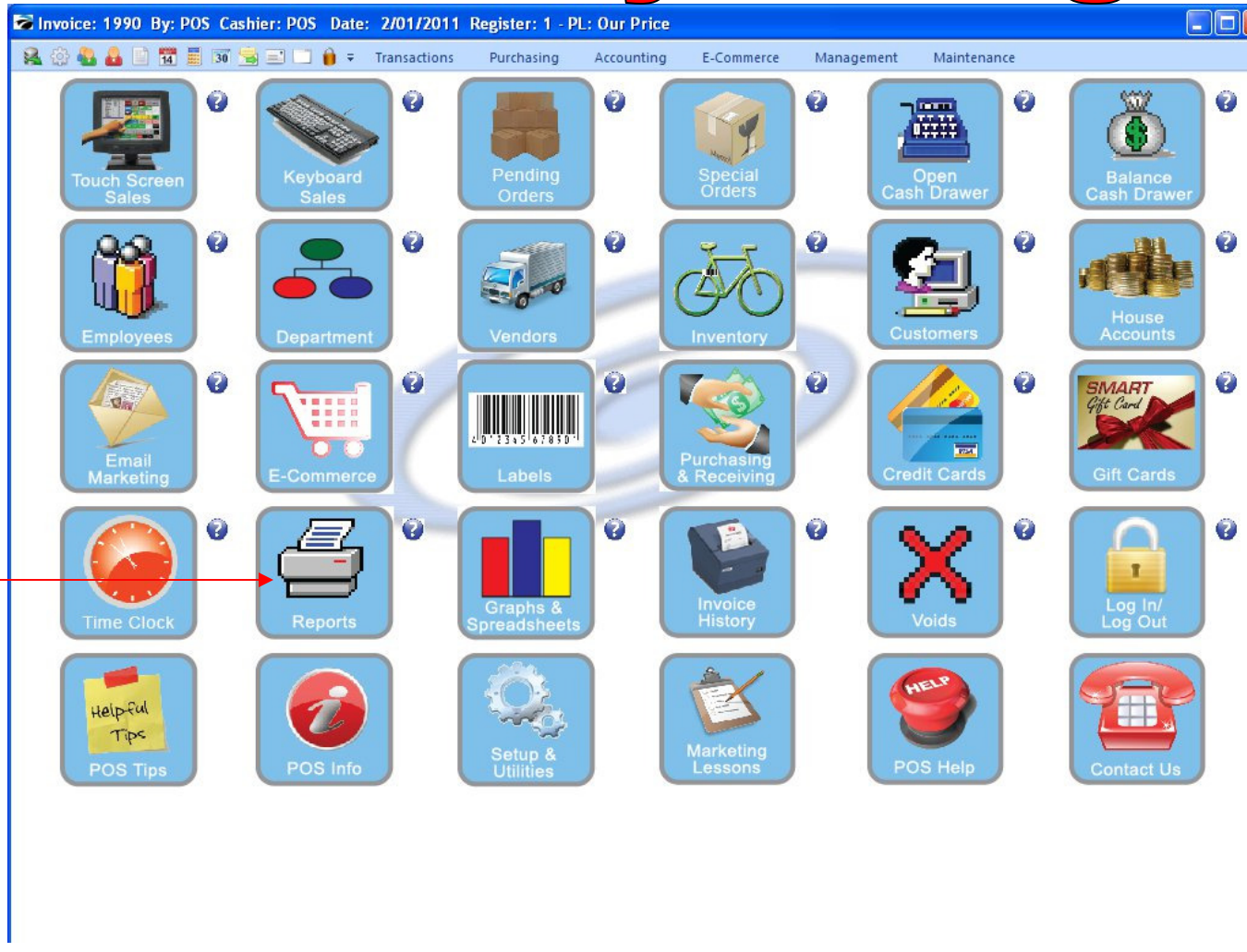


Inventory Reports

Inventory Listing

1



IN MANAGER MODE:

Go to Reports

1. Select Reports Button

Inventory Reports

Inventory Listing

2

1

2

3

Reports

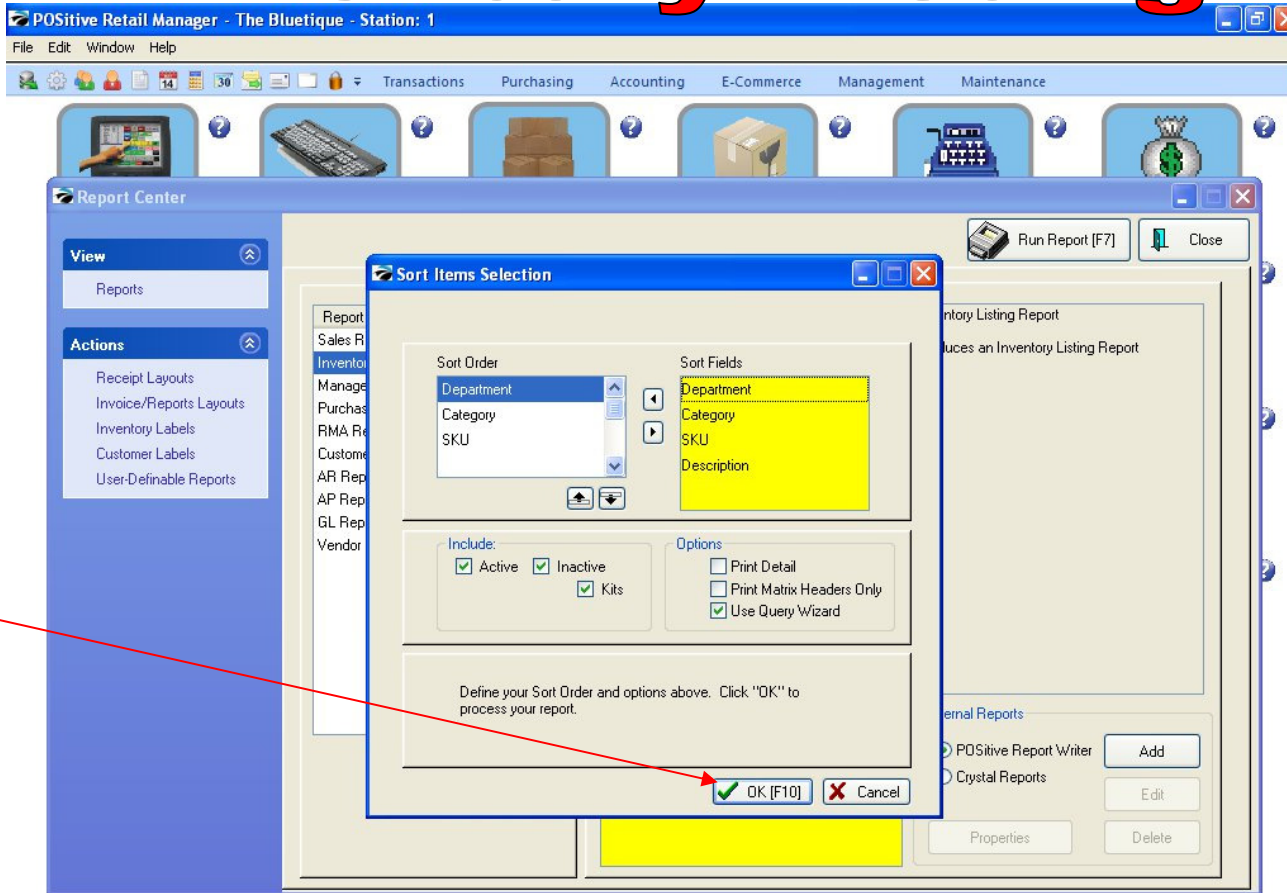
REPORT CENTER:

1. Under Report Type, Select Inventory Reports
2. Under Report, Select Inventory Listing
3. Select Run Report (F7)

Inventory Reports

Inventory Listing

3



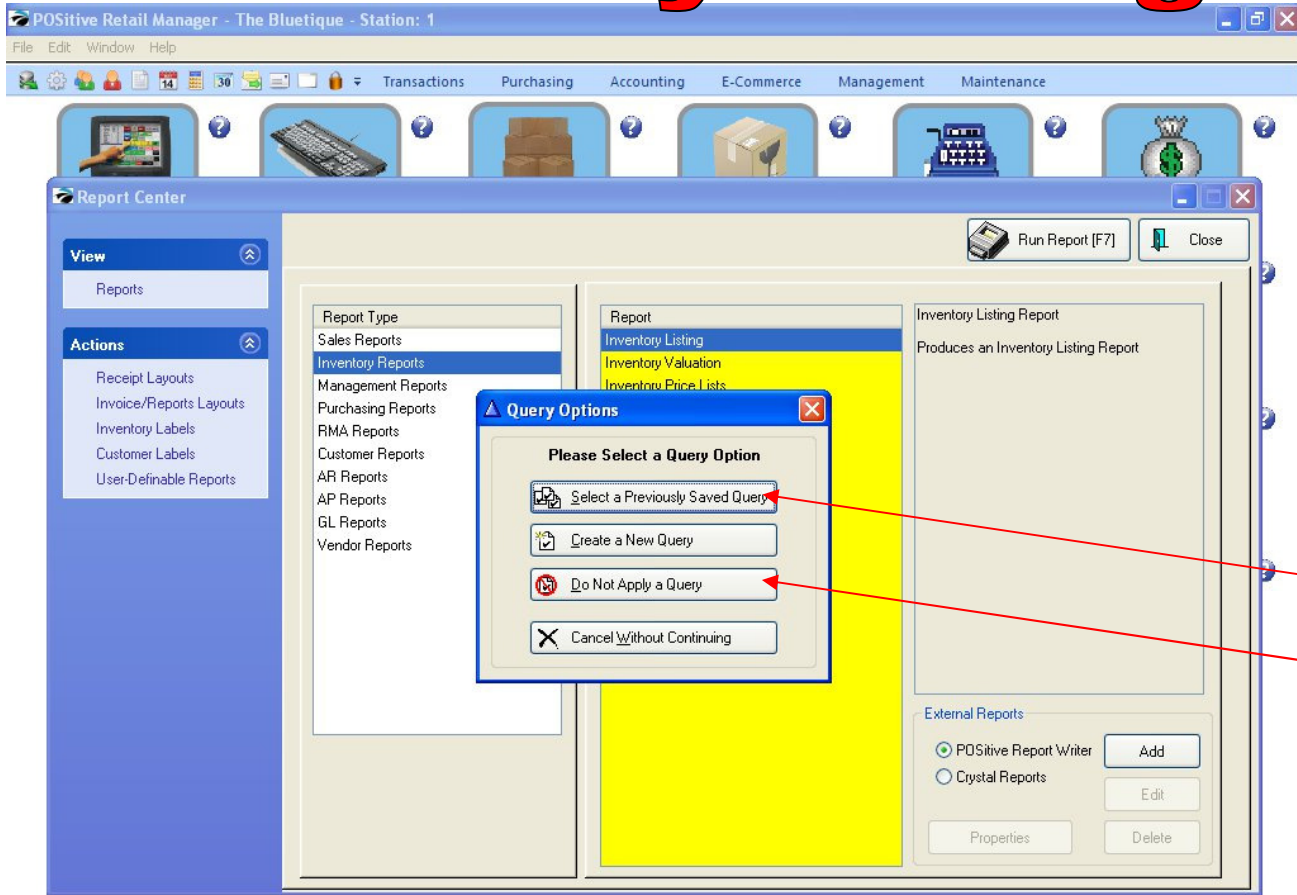
REPORT CENTER:

1. Select OK (F10)

Inventory Reports

Inventory Listing

4



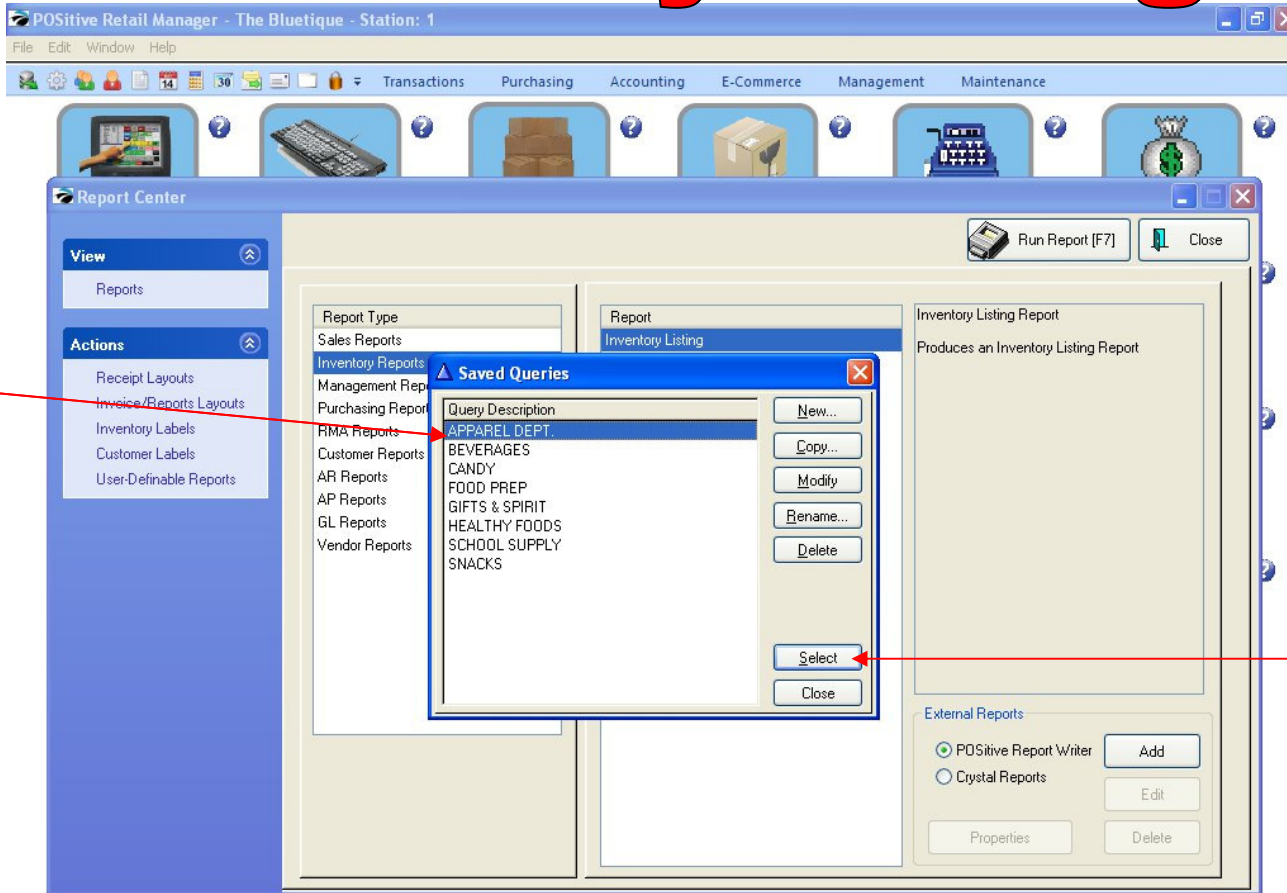
REPORT CENTER:

1. To run report by Department, Select A Previously Saved Query for a list of Departments
2. To run all inventory list, select Do not apply Query

Inventory Reports

Inventory Listing

5



REPORT CENTER:

1. To run report by Department, select the Department
2. Click Select

Inventory Reports

Inventory Listing

6

Report Preview

File

Page: 1 of 2 Step: 20

Pages To Print: Search: Copies: 1

Page	Size
1	56,564
2	11,608

SKU	Description	Type	Stock	Committed	Location
APPAREL					
<u>Accessories</u>					
BMH1	BLUE MASCOT HAT	Actv	9.00	0.00	
BMH123	BLUE MASCOT HAT	Actv	10.00	0.00	
BMM1	BLUE MASCOT MITTENS	Actv	10.00	0.00	
BMS1	BLUE MASCOT SCARF	Actv	10.00	0.00	
<u>Black Hoodies</u>					
012	HOODIE MASCOT LOGO BLACK/LARG	Actv	3.00	0.00	
<u>Blue Hoodies</u>					
JAN-2000060-M	JANSPORT HOODIE M123-XS-Bhue	Actv	9.00	0.00	
JAN-2000063-M	JANSPORT HOODIE M123-S-Bhue	Actv	3.00	0.00	
JAN-2000066-M	JANSPORT HOODIE M123-M-Bhue	Actv	5.00	0.00	
JAN-2000069-M	JANSPORT HOODIE M123-L-Bhue	Actv	10.00	0.00	
JAN-2000072-M	JANSPORT HOODIE M123-XL-Bhue	Actv	9.00	0.00	
JAN-2000075-M	JANSPORT HOODIE M123-XXL-Bhue	Actv	0.00	0.00	
<u>Football Jersey</u>					
CFJBL	FOOTBALL JERSEY BLUE LARGE	Actv	0.00	0.00	
CFJBM	FOOTBALL JERSEY BLUE MEDIUM	Actv	0.00	0.00	
CFJBS	FOOTBALL JERSEY BLUE SMALL	Actv	0.00	0.00	
CFJBXL	FOOTBALL JERSEY BLUE XLARGE	Actv	0.00	0.00	
CFJBXXL	FOOTBALL JERSEY BLUE XXLARGE	Actv	1.00	0.00	
CNAME	CUSTOM NAME BACK	Actv	0.00	0.00	
CNFB	CUSTOM NUMBER FRONT & BACK	Actv	0.00	0.00	
<u>Green Hoodies</u>					
OSJHGM	JANSPORT HOODIE GREEN MEDIUM	Actv	9.00	0.00	
<u>Polo Shirts</u>					
78545	SHORTS GREEN XL	Actv	8.00	0.00	
78548	SHORTS GREEN	Actv	7.00	0.00	

Zoom: 100% 2 pages, 66.6Kb

1



REPORT CENTER:

1. Report pulled by Query for a Department

Inventory Reports

Inventory Listing

7

Report Preview

File

Page: 2 of 3 Step: 20

Pages To Print: Search: Copies: 1

Page	Size
1	57,404
2	53,176
3	31,664

Inventory Listing

Confidential

SKU	Description	Type	Stock	Committed	Location
White Hoodies					
JAN-2000062-M	JANSPORT HOODIEM123-XS-White	Actr	10.00	0.00	
JAN-2000063-M	JANSPORT HOODIEM123-S-White	Actr	8.00	0.00	
JAN-2000068-M	JANSPORT HOODIEM123-M-White	Actr	1.00	0.00	
JAN-2000071-M	JANSPORT HOODIEM123-L-White	Actr	6.00	0.00	
JAN-2000074-M	JANSPORT HOODIEM123-XL-White	Actr	5.00	0.00	
JAN-2000077-M	JANSPORT HOODIEM123-XXL-Whit	Actr	5.00	0.00	
BEVERAGES					
Frozen Beverage					
12345	CHERRY SLUSHIE	Actr	0.00	0.00	
789456	CHEEZE ITS 3 OZ	Actr	0.00	1.00	
BFL	BREEZE FREEZE LARGE	Actr	0.00	0.00	
BFS	BREEZE FREEZE SMALL	Actr	0.00	0.00	
Hot Beverages					
CL	COFFEE LARGE	Actr	0.00	0.00	
CS	COFFEE SMALL	Actr	0.00	0.00	
Juices					
015648524621	1 ARNOLD PALMER	Actr	0.00	0.00	
145268	OTIS COOKIES	Actr	0.00	0.00	
254311564458	PINK LEMONADE	Actr	0.00	0.00	
2AR	2 ARNOLD PALMER	Actr	0.00	0.00	
ES	KIWISTRRAWBERRY	Actr	0.00	0.00	
SA	SHAPPLE APPLE	Actr	0.00	0.00	
Water					
1234567	SUPER WATER 12OZ	Actr	0.00	0.00	
1237645898	ICE MOUNTAIN 20 OZ.BTL WATER	Actr	24.00	0.00	
45785412	SUPER WATER 24OZ	Actr	17.00	0.00	
CANDY					
Baked Cookies					
C1	CHOCOLATE CHIP COOKIE	Actr	36.00	0.00	
C2	PEANUT BUTTER COOKIE	Actr	36.00	0.00	
C3	OATMEAL COOKIE	Actr	36.00	0.00	
C4	OATMEAL RAISIN COOKIE	Actr	36.00	0.00	
C5	SUGAR COOKIE	Actr	36.00	0.00	
C6	SNICKERDOODLE COOKIE	Actr	36.00	0.00	
C7	WHITE CHOCOLATE COOKIE	Actr	24.00	0.00	
LL	Actr	0.00	0.00	
Candy					

Zoom: 80% 3 pages, 138.9kb



REPORT CENTER:

1. Report of all Inventory items. (Shows multiple Departments)