

# Keyboard Sales-Suspend & Recall Transaction

POSitive Retail Manager - The Bluetique - Station: 1

File Edit Window Help

Invoice: 1696 By: POS Cashier: POS Date: 1/03/2011 Register: 1 - PL: Our Price

SCAN: [ ]

Stock: 14.00 | Held: 1.00 | Available: 13.00

Locate Item [INS] Menu [ESC]

Suspend [Pause] Recall Suspended

Description	Quantity	Price	Dsc. %	Total
GYM SHORTS GREEN/XXL	1.00	19.50	0.00	19.50

Bill To | Ship To | Note |

Quick Sale

Line Totals: 19.50 SubTotal: 20.67  
 Taxable: 19.50 - Coupon: 0.00  
 Sales Tax: 1.17 - Deposit: 0.00  
 Item Count: 1.00 Total: 20.67

20.67

Tender [F10]



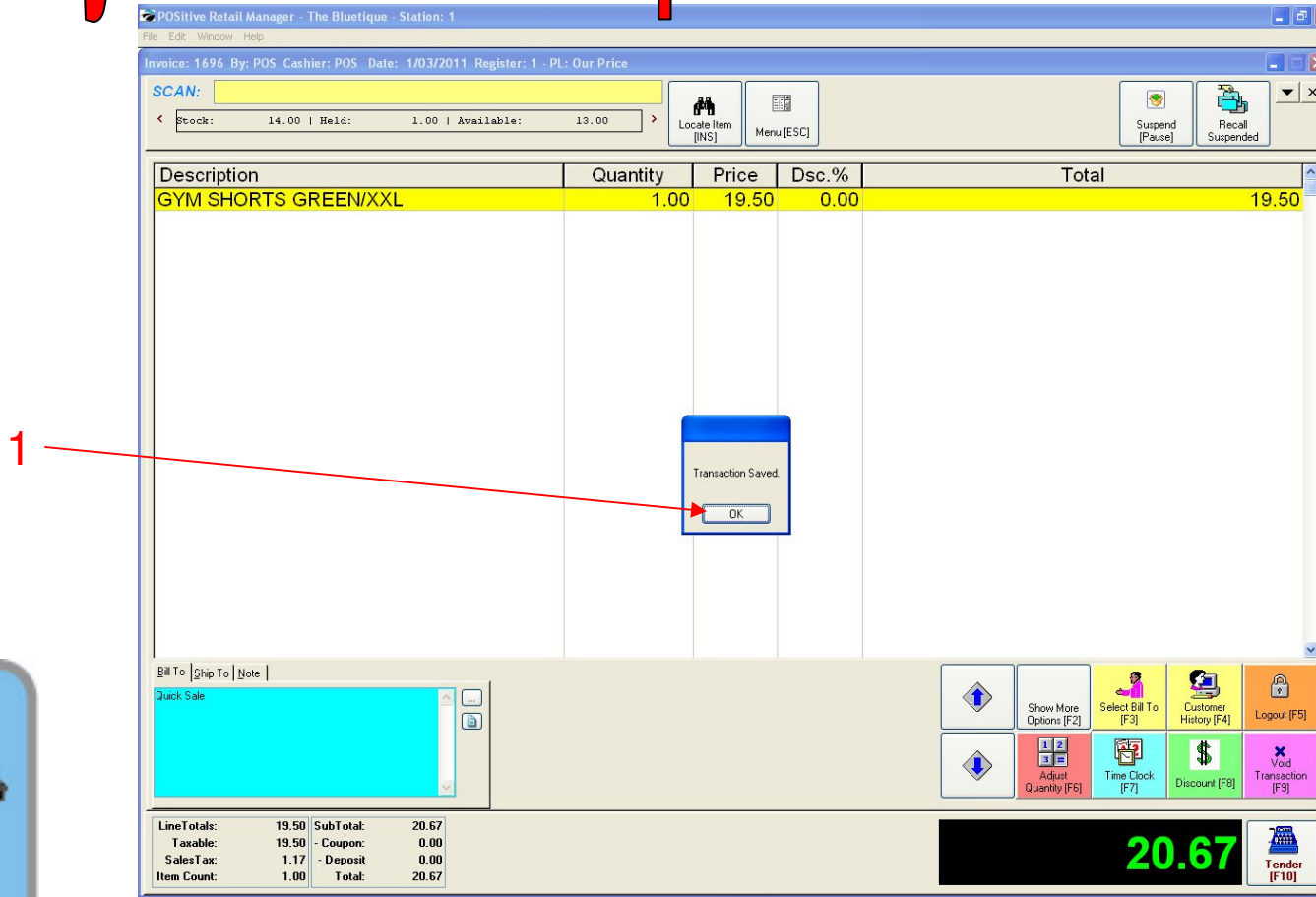
Suspend a Transaction...

To suspend and recall a transaction at a later time...

1. Scan or enter the items for purchase
2. Select the Suspend [Pause] button at the top of the screen

Note: This is the fast and easy way to hold a customer order.

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SCAN:

Stock: 14.00 | Held: 1.00 | Available: 13.00

Locate Item [INS] Menu [ESC]

Suspend [Pause] Recall Suspended

Description	Quantity	Price	Dsc. %	Total
GYM SHORTS GREEN/XXL	1.00	19.50	0.00	19.50

Transaction Saved.

OK

Bill To | Ship To | Note

Quick Sale

Show More Options [F2] Select Bill To [F3] Customer History [F4] Logout [F5]

Adjust Quantity [F6] Time Clock [F7] Discount [F8] Void Transaction [F9]

Line Totals:	19.50	SubTotal:	20.67
Taxable:	19.50	- Coupon:	0.00
Sales Tax:	1.17	- Deposit:	0.00
Item Count:	1.00	Total:	20.67

20.67

Tender [F10]



Suspend a Transaction...

1. An alert will appear stating the transaction has been saved.

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The screenshot displays the POS software interface. At the top, there is a menu bar and a status bar showing 'Invoice: 1697 By: POS Cashier: POS Date: 1/03/2011 Register: 1 - PL: Our Price'. Below this is a 'SCAN:' field and buttons for 'Locate Item [INS]' and 'Menu [ESC]'. On the right, there are buttons for 'Suspend [Pause]' and 'Recall Suspended'. A red arrow labeled '1' points to the 'Recall Suspended' button.

The main area shows a table with columns: Description, Quantity, Price, Dsc.%, and Total. A dialog box titled 'Suspended Transactions' is open in the center. It has buttons for 'View Transactions For: This Station' and 'All Stations', and buttons for 'Print', 'Retrieve', and 'Cancel'. A red arrow labeled '3' points to the 'Retrieve' button. The dialog box contains a table with columns: Station, Date, Time, Reference, Customer Name, and Total w/Tax. A red arrow labeled '2' points to the first row of this table.

Station	Date	Time	Reference	Customer Name	Total w/Tax
1 POS 1	12/08/2010	5:26 PM	506	Quick Sale	2.66
1 POS 1	1/03/2011	11:35 AM	511	Quick Sale	20.67

Below the table in the dialog box is another table with columns: SKU, Description, Quantity, B'Order, Price, Disc.%, and Total.

SKU	Description	Quantity	B'Order	Price	Disc.%	Total
789456	CHEEZE ITS 3 OZ	1.00	0.00	1.00	0.00	1.00
12345	CHERRY SLUSHIE	1.00	0.00	1.00	0.00	1.00
145268	OTIS COOKIES	1.00	0.00	0.62	0.00	0.62

At the bottom of the dialog box, there is a 'No Prompts recorded' field. Below the dialog box, there are buttons for 'Customer History [F4]', 'Logout [F5]', 'Adjust Quantity [F6]', 'Time Clock [F7]', 'Discount [F8]', and 'Void Transaction [F9]'. At the bottom of the main interface, there is a 'Tender [F10]' button and a large display showing '0.00'. A keyboard icon is shown in the bottom left corner with the text 'Keyboard Sales'.

To Recall a Suspended Transaction....

1. Select the Recall Suspended button
2. A list of suspended transactions will appear.
3. Highlight the transaction to Recall and select the Retrieve button

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SCAN:

Stock: 14.00 | Held: 0.00 | Available: 14.00

Locate Item [INS] Menu [ESC]

Suspend [Pause] Recall Suspended

Description	Quantity	Price	Dsc.%	Total
GYM SHORTS GREEN/XXL	1.00	19.50	0.00	19.50

1 →

Bill To | Ship To | Note |

Quick Sale

Show More Options [F2] Select Bill To [F3] Customer History [F4] Logout [F5]

Adjust Quantity [F6] Time Clock [F7] Discount [F8] Void Transaction [F9]

Line Totals:	19.50	SubTotal:	20.67
Taxable:	19.50	- Coupon:	0.00
Sales Tax:	1.17	- Deposit:	0.00
Item Count:	1.00	Total:	20.67

20.67

Tender [F10]

2 →



To Recall a Suspended Transaction....

1. The Suspended Transaction will appear
2. Finish Processing the Transaction