

Inventory - Link Items

1

POSitive Retail Manager - The Bluetique - Station: 1

File Edit Window Help

Invoice: 1373 By: POS Cashier: POS Date: 11/08/2010 Register: 1 - PL: Our Price

SCAN: [Yellow Field]

Locate Item [INS] Menu [ESC] Suspend [Pause] Recall Suspended

Description	Quantity	Price	Dsc.%	Total

Bill To | Ship To | Note |

Quick Sale [Cyan Field]

↑ Show More Options [F2] ← Make AR Payment [F3] Return From Invoice [F4] Open Cash Drawer [F5]

↓ Exit Program [F6] Balance Register [F7] Show Slides [F8] Manager Mode [F9]

LineTotals:	0.00	SubTotal:	0.00
Taxable:	0.00	- Coupon:	0.00
SalesTax:	0.00	- Deposit:	0.00
Item Count:	0.00	Total:	0.00

0.00 Tender [F10]



IN KEYBOARD SALES MODE:

Please note: Touch Screen Users will not be using Inventory Links.

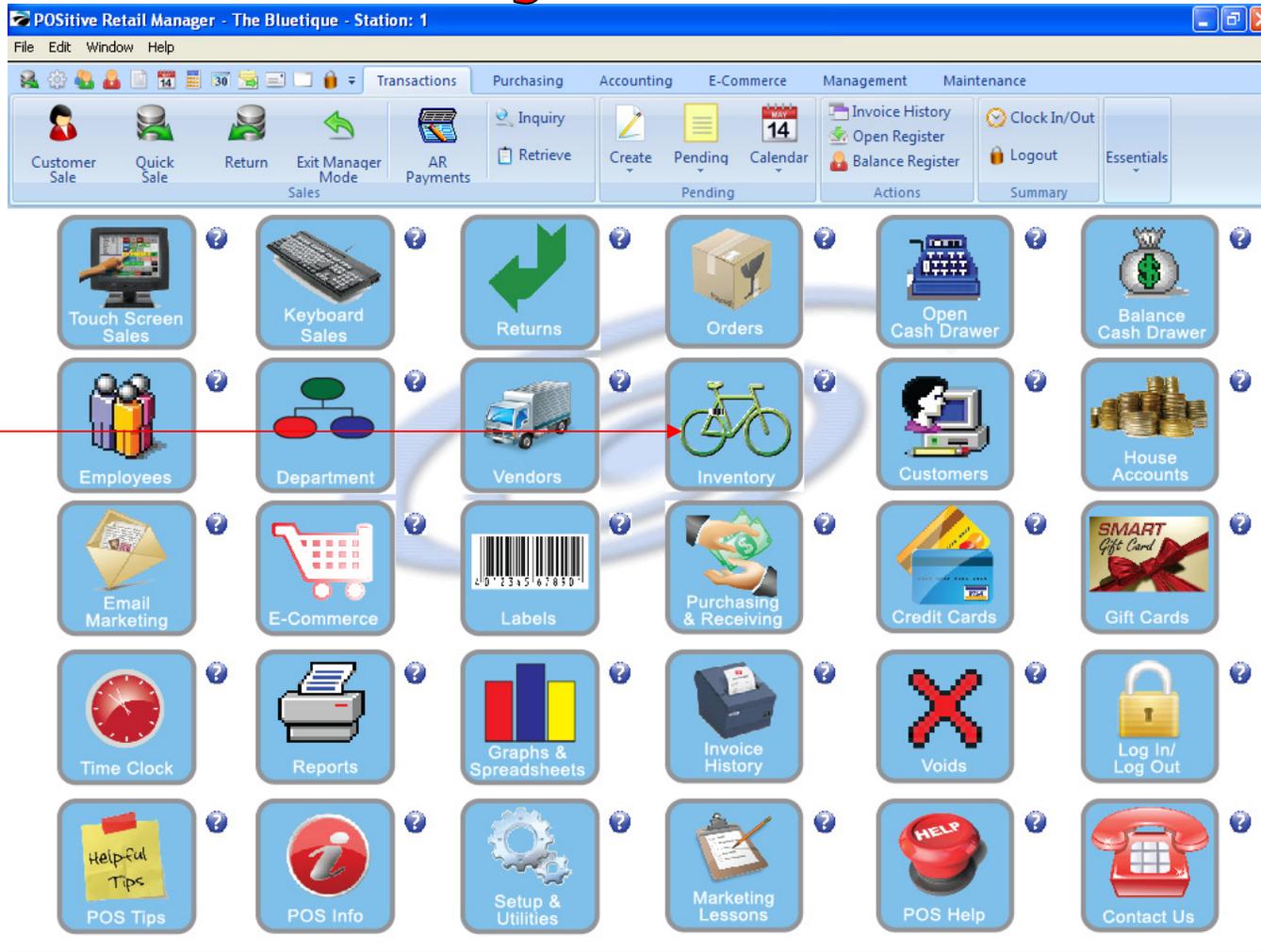
Inventory Links are for Hot Keyboards Users, to bring up a list of similar products or flavors, for example Cookies.

1. Select Show More Options Button (F2)

2. Select Manager Mode Button(F9)

(NOTE: Only Teachers & Managers will have access to Manager Mode)

Inventory - Link Items



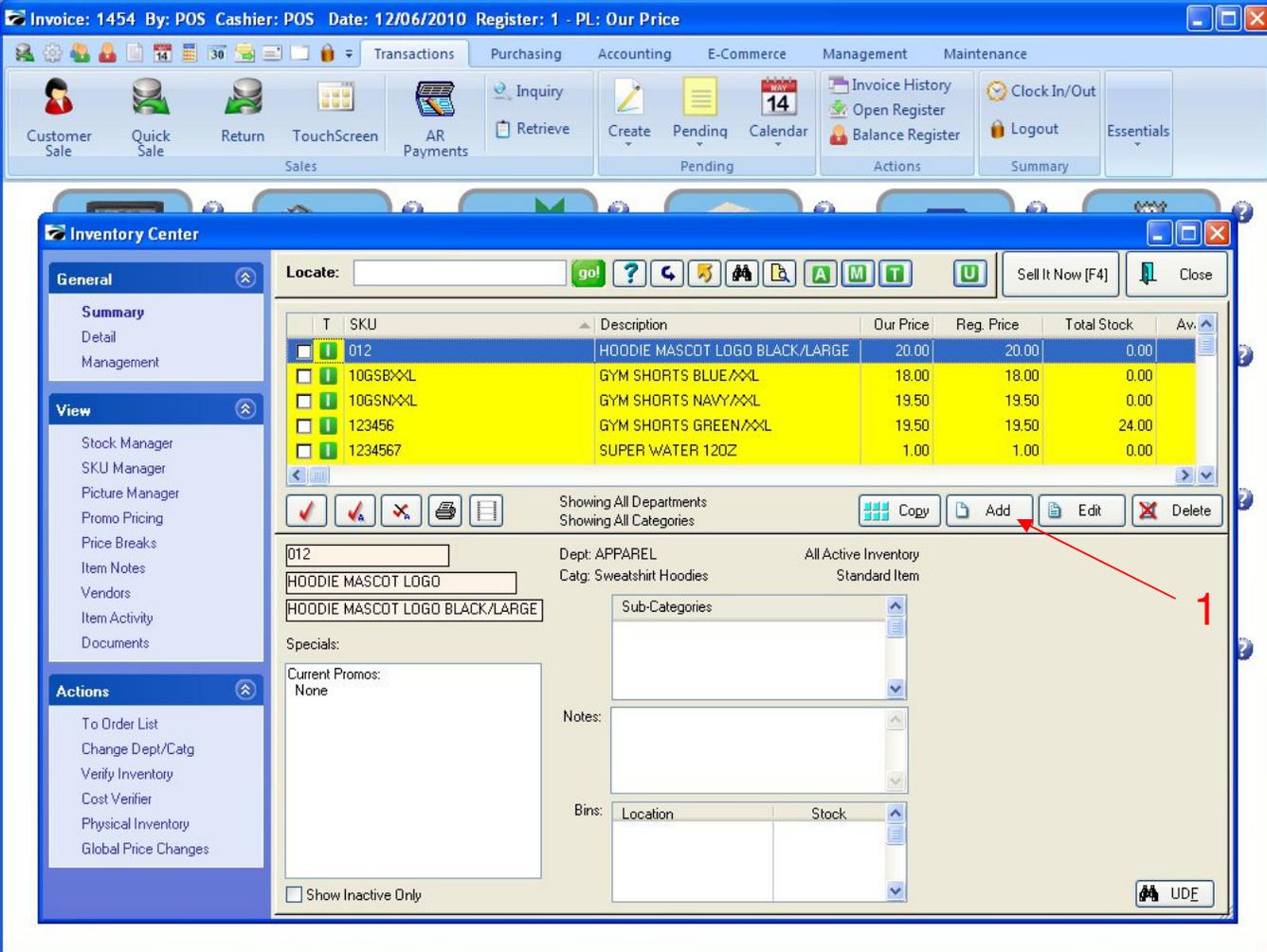
IN MANAGER MODE:

Go to Inventory Center

To add Inventory links, go to INVENTORY.

1. Select Inventory Button

Inventory - Link Items



Invoice: 1454 By: POS Cashier: POS Date: 12/06/2010 Register: 1 - PL: Our Price

Transactions Purchasing Accounting E-Commerce Management Maintenance

Customer Sale Quick Sale Return TouchScreen AR Payments Inquiry Retrieve Create Pending Calendar Invoice History Open Register Balance Register Clock In/Out Logout Essentials

Inventory Center

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Picture Manager
Promo Pricing
Price Breaks
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To Order List
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Global Price Changes

Locate: go! ? ↶ ↷ 🏠 🔍 A M T U Sell It Now [F4] Close

T	SKU	Description	Our Price	Reg. Price	Total Stock	Av.
<input checked="" type="checkbox"/>	012	HOODIE MASCOT LOGO BLACK/LARGE	20.00	20.00	0.00	
<input type="checkbox"/>	10GSBXXL	GYM SHORTS BLUE/XXL	18.00	18.00	0.00	
<input type="checkbox"/>	10GSNXXL	GYM SHORTS NAVY/XXL	19.50	19.50	0.00	
<input type="checkbox"/>	123456	GYM SHORTS GREEN/XXL	19.50	19.50	24.00	
<input type="checkbox"/>	1234567	SUPER WATER 12OZ	1.00	1.00	0.00	

Showing All Departments Showing All Categories Copy Add Edit Delete

012 Dept: APPAREL All Active Inventory
HOODIE MASCOT LOGO Catg: Sweatshirt Hoodies Standard Item
HOODIE MASCOT LOGO BLACK/LARGE Sub-Categories

Specials:
Current Promos: None

Notes:

Bins: Location Stock

Show Inactive Only UDE



INVENTORY CENTER

First, we will have to add a “Trigger SKU”

1. Click the Add button

Inventory - Link Items

The screenshot shows the POSitive Retail Manager interface. The main window is titled "Inventory Center" and contains a table of items with columns for T, SKU, Description, Our Price, Reg. Price, Total Stock, and Ave. Below the table is an "Add New Item" dialog with the following options:

- Normal (selected)
- Bulk
- Matrix
- Template

The "Departments/Category" tree shows "CANDY" expanded, with "Baked Cookies" selected. The "Vendor" dropdown is set to "Otis Cookies". The "Continue [F10]" button is highlighted.



INVENTORY CENTER

Add the "Trigger SKU"

- 1) Select Normal for the type of new item
- 2) Select the Category (Baked Cookies)
- 3) Select the Vendor (Otis Cookies)
- 4) Select Continue

Inventory - Link Items

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Locate: go! ? ↶ ↷ A M T U Sell It Now [F4] Close

T	SKU	Description	Our Price	Reg. Price	Total Stock	Ave
<input type="checkbox"/>	BFL	BREEZE FREEZE LARGE	3.00	3.00	0.00	
<input type="checkbox"/>	BFS	BREEZE FREEZE SMALL	2.00	2.00	0.00	
<input type="checkbox"/>	BM	BLUEBERRY MUFFIN	1.00	1.00	0.00	
<input type="checkbox"/>	CB	CINNAMON BUN	1.00	1.00	0.00	
<input type="checkbox"/>	CC	CANDY MISC-----	0.00	0.00	n/a	

Showing All Departments
Showing All Categories

Copy Save Cancel

Description: Primary SKU: LL Department: CANDY
Category: Baked Cookies

General [F5] Options [F6] Defaults [F7] Sales [F9]

Vendor: Otis Cookies
Vendor SKU: LL

Manufacturer:
Mfgs #:
Weight: 0.0000

Last Cost: 0.0000 /EACH Change Cost Recalc
Unit Cost: 0.0000 Landed Cost
Margin %
Our Price: 0.00 0.00 % Default % 0.00

Store Stock
Sell By: EACH
Minimum Stock: 0.0000
Maximum Stock: 0.0000

Purchasing
Purchase By: EACH
Units Per Order: 1.00
Minimum Order: 0.0000



INVENTORY CENTER

Create a "trigger SKU" with a Description of dashes(- - - - -)

1. In options tab, Check "Make a non-track item"
2. Choose a button (example: LL = Otis Cookie List)
3. Cost & Retail should be set at 0 (zero value)
4. Save
 - Remember: This SKU (button) will later Trigger a user-define list of SKUs (Otis Cookie Flavors)

Inventory - Link Items

2

T	SKU	Description	Our Price	Reg. Price	Total Stock	Ave
	C1	CHOCOLATE CHIP COOKIE	0.62	0.62	36.00	
	C2	PEANUT BUTTER COOKIE	0.62	0.62	36.00	
	C3	OATMEAL COOKIE	0.62	0.62	36.00	
	C4	OATMEAL RAISIN COOKIE	0.62	0.62	36.00	
	C5	SUGAR COOKIE	0.62	0.62	36.00	

Inventory Center

General [F5] | Options [F6] | Defaults [F7] | Sales [F9]

Vendor: Otis Cookies
Vendor SKU: C1

Store Stock: Sell By: EACH, Minimum Stock: 0.0000, Maximum Stock: 0.0000
Purchasing: Purchase By: Case, Units Per Order: 36.00, Minimum Order: 0.0000

INVENTORY CENTER

Create the new Item SKUs that will make up your list (example: Otis Cookies Flavors)

1. Make sure that you use the same pre-fix letter (C) for each SKU (C1, C2, C3, C4,...)
 - C1 = Chocolate Chip Cookie, C2 = Peanut Butter Cookie, C3 = Oatmeal Cookie,

Inventory - Link Items

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To Order List

Change Dept/Catg

Verify Inventory

Cost Verifier

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Global Price Changes

Locate: go! ? ↶ ↷ 🔍 A M T U Sell It Now [F4] Close

T	SKU	Description	Our Price	Reg. Price	Total Stock	Ave
<input checked="" type="checkbox"/>	LL		0.00	0.00	0.00	
<input type="checkbox"/>	05JHGM	JANSPORT HOODIE GREEN MEDIUM	20.00	20.00	9.00	
<input type="checkbox"/>	PL	PINK LEMONADE	1.00	1.00	0.00	
<input type="checkbox"/>	SA	SNAPPLE APPLE	1.00	1.00	0.00	
<input type="checkbox"/>	SMLBL	SHORTS MASCOT LOGO BLUE/LARGE	14.99	14.99	5.00	

Showing All Departments Showing All Categories Copy Add Edit Delete

LL Dept: CANDY All Active Inventory
Catg: Baked Cookies Standard Item

Sub-Categories

Specials:

Current Promos: None

Notes:

Bins: Location Stock

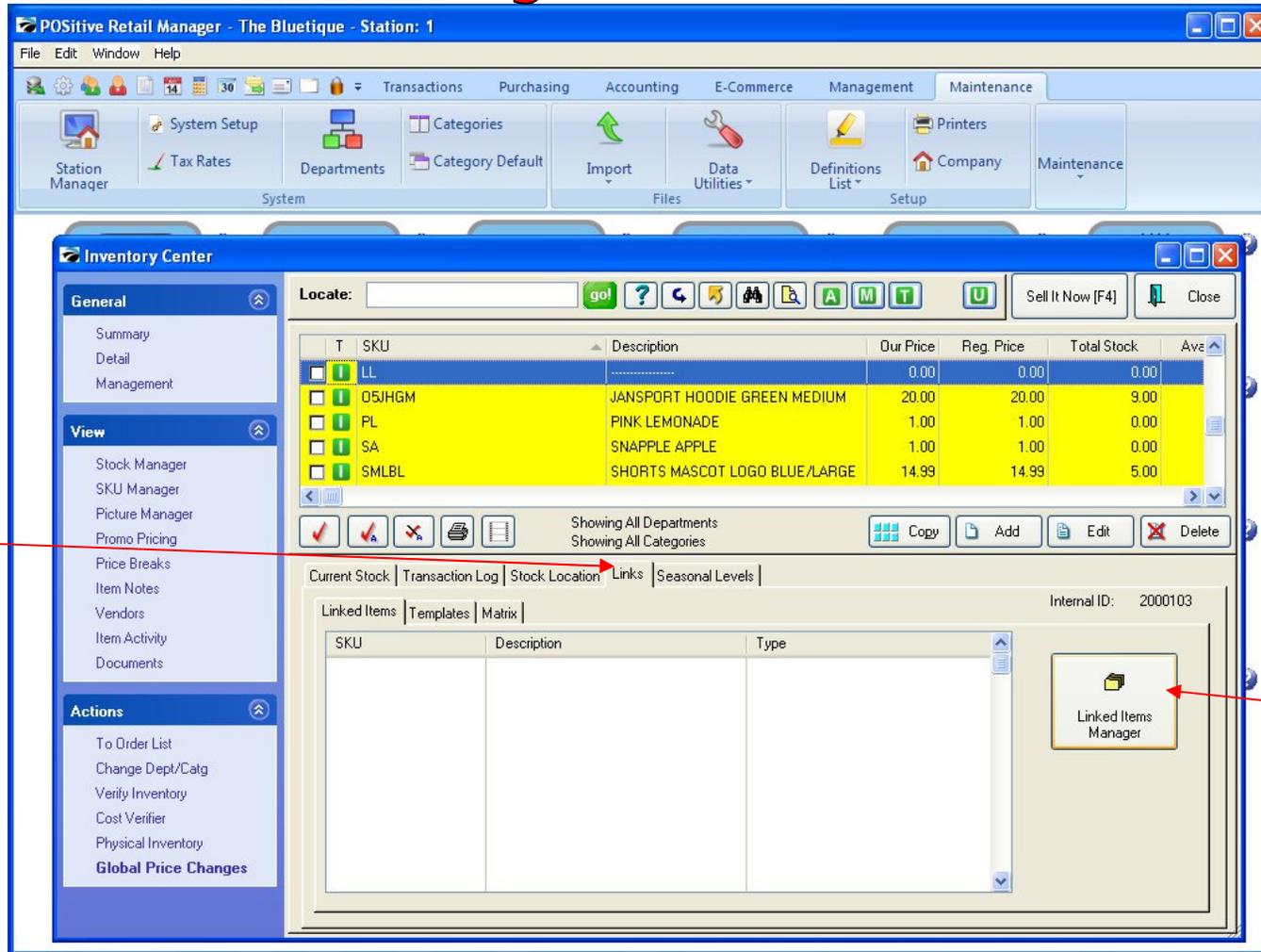
Show Inactive Only UDE



INVENTORY CENTER

1. Find and Highlight the Keyboard "trigger" SKU (LL), on the Inv-List.
2. Under View on the side menu bar, click Stock Manager

Inventory - Link Items



POSitive Retail Manager - The Bluetique - Station: 1

File Edit Window Help

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Locate: go! ? ↶ ↷ 🔍 A M T U Sell It Now [F4] Close

T	SKU	Description	Our Price	Reg. Price	Total Stock	Ave
	LL		0.00	0.00	0.00	
	05JHGM	JANSPORT HOODIE GREEN MEDIUM	20.00	20.00	9.00	
	PL	PINK LEMONADE	1.00	1.00	0.00	
	SA	SNAPPLE APPLE	1.00	1.00	0.00	
	SMLBL	SHORTS MASCOT LOGO BLUE/LARGE	14.99	14.99	5.00	

Showing All Departments
Showing All Categories

Copy Add Edit Delete

Current Stock | Transaction Log | Stock Location | **Links** | Seasonal Levels

Linked Items | Templates | Matrix

Internal ID: 2000103

Linked Items Manager



INVENTORY CENTER

1. Click the Tab labeled **Links**
2. Click the button labeled **Linked Items Manager**

Inventory - Link Items

The screenshot shows the 'Linked Items For: LL' dialog box in the POSitive Retail Manager software. The dialog is titled 'Linked Items For: LL' and has a 'View' sidebar on the left with options: 'Suggested Items', 'Tag-Alongs', and 'Similar/Related Items'. The main area is divided into two panes. The left pane shows a list of SKUs and their corresponding Display Names. The right pane shows a 'Suggested Items' table with columns for SKU and Description. Below the table, there are fields for 'Price Level' and 'Price', and a 'Quantity Options' section with radio buttons for 'Use Fixed Quantity', 'Fixed Qty X Main Item Qty', and 'Use Main Item Quantity'. A 'Fixed Quantity' field is also present. A 'Set Pricing [F6]' button and an 'Edit' button are at the bottom right. A 'Close' button is in the top right corner. Red arrows point to the 'Close' button (labeled 2) and the 'Suggested Items' table (labeled 1).

SKU	Display Name
C1	CHOCOLATE CHIP COOKIE
C2	PEANUT BUTTER COOKIE
C3	OATMEAL COOKIE
C4	OATMEAL RAISIN COOKIE
C5	SUGAR COOKIE
C6	SNICKERDOODLE COOKIE
CB	CINNAMON BUN
CC	CANDY MISC.....
CCM	CHOCOLATE CHIP MUFFIN
CL	COFFEE LARGE
COUP2	
CRB	CINNAMON RAISIN BAGEL
CS	COFFEE SMALL
EB	EVERYTHING BAGEL
ECC	EXTRA CREAM CHEESE
EE	GIFT & SPIRIT MISC.....
FF	SCHOOL SUPPLY MISC
FTB	FRENCH TOAST BAGEL
GG	SNACKS MISC
GIFTCERT	GIFT CARD

SKU	Description
C1	CHOCOLATE CHIP COOKIE
C2	PEANUT BUTTER COOKIE
C6	SNICKERDOODLE COOKIE
C3	OATMEAL COOKIE
C4	OATMEAL RAISIN COOKIE
C5	SUGAR COOKIE

INVENTORY CENTER

When complete, the text box will have a list of SKUs.

1. You can change the order of the list, by highlighting SKU and clicking up or down arrow.
 - It is good to move to the top of the list the more popular SKUs (example: Snickerdoodle Cookie)
2. Click Close to save Linked Items List.



Inventory - Link Items

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Invoice: 1944 By: POS Cashier: POS Date: 1/27/2011 Register: 1 - PL: Our Price

SCAN: []

Locate Item [INS] Menu [ESC] Suspend [Pause] Recall Suspended

Desc Accessories For: LL

SKU	Description	Regular Price	Selling Price	Quantity	Available
<input checked="" type="checkbox"/> C1	CHOCOLATE CHIP COOKIE	0.62	0.62	Same as Main Item	36.00
<input type="checkbox"/> C2	PEANUT BUTTER COOKIE	0.62	0.62	Same as Main Item	36.00
<input checked="" type="checkbox"/> C6	SNICKERDOODLE COOKIE	0.62	0.62	Same as Main Item	36.00
<input type="checkbox"/> C3	OATMEAL COOKIE	0.62	0.62	Same as Main Item	36.00
<input type="checkbox"/> C4	OATMEAL RAISIN COOKIE	0.62	0.62	Same as Main Item	36.00
<input type="checkbox"/> C5	SUGAR COOKIE	0.62	0.62	Same as Main Item	36.00

Tag Tag All Untag All

Use SPACE BAR to tag multiple items.
Press ENTER to send highlighted or tagged items to Invoice.
Press ESCape to cancel.

To Invoice [F10] Cancel

Line Totals: 0.00 SubTotal: 0.00
Taxable: 0.00 - Coupon: 0.00
Sales Tax: 0.00 - Deposit: 0.00
Total: 0.00

0.00

Inventory

INVENTORY CENTER

On a Sales Screen, press the Hot Key labeled Otis Cookies (LL) that will trigger your SKU List (Cookies)

1. Choose the desired SKU(s) (Cookies) from the list (use the keyboard up and down arrow buttons)
 - Highlight the desired SKU(s) and press the keyboard space-bar (or click a check in the adjacent box)
2. When complete, press keyboard ENTER key (or click screen button, to invoice)

Inventory - Link Items

POSitive Retail Manager - The Bluetique - Station: 1

File Edit Window Help

Invoice: 1944 By: POS Cashier: POS Date: 1/27/2011 Register: 1 - PL: Our Price

SCAN:

Stock: 0.00 | Held: 0.00 | Available: 0.00

Locate Item [INS] Menu [ESC] Suspend [Pause] Recall Suspended

Description	Quantity	Price	Dsc.%	Total
-----	1.00	0.00	0.00	0.00
CHOCOLATE CHIP COOKIE	1.00	0.62	0.00	0.62
SNICKERDOODLE COOKIE	1.00	0.62	0.00	0.62

Bill To | Ship To | Note |

Quick Sale

Show More Options [F2] Select Bill To [F3] Customer History [F4] Logout [F5]

Adjust Quantity [F6] Time Clock [F7] Discount [F8] Void Transaction [F9]

Line Totals:	1.24	SubTotal:	1.24
Taxable:	0.00	- Coupon:	0.00
Sales Tax:	0.00	- Deposit:	0.00
Item Count:	3.00	Total:	1.24

1.24 Tender [F10]



INVENTORY CENTER

What appears on the Sales Screen will be:

- Your Trigger SKU (LL) with @ \$0.00
- Your selected SKUs (Cookies)
- The Trigger SKU Key concept also works well with other items
 - Sandwich Lists, Cappuccino Flavors, School Supplies, etc....
 - Use this idea when you run out of hot buttons on your keyboard