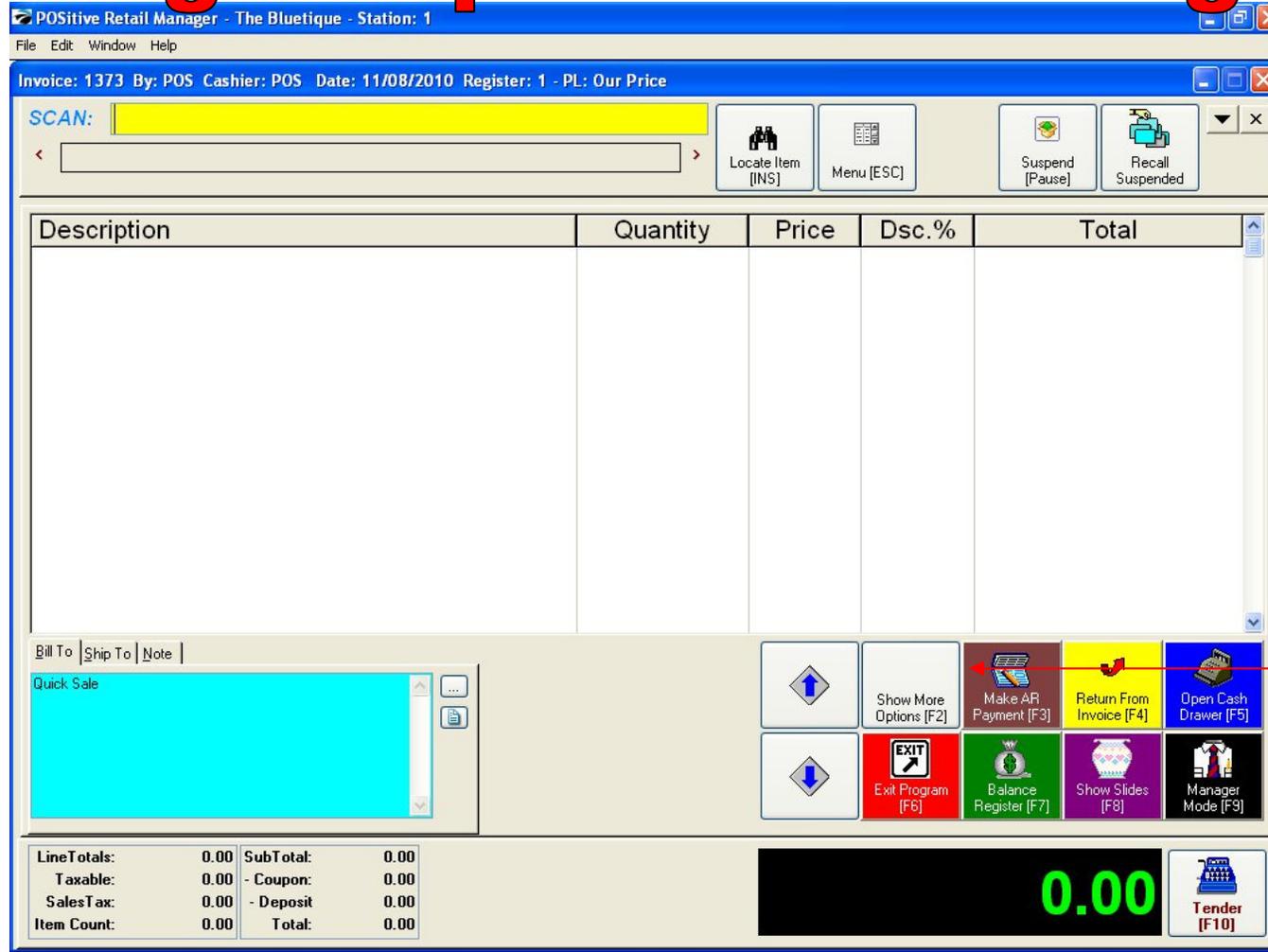


Inventory -

Change Department/Category



POSitive Retail Manager - The Bluetique - Station: 1

File Edit Window Help

Invoice: 1373 By: POS Cashier: POS Date: 11/08/2010 Register: 1 - PL: Our Price

SCAN: [Yellow Input Field]

Locate Item [INS] Menu [ESC] Suspend [Pause] Recall Suspended

Description	Quantity	Price	Dsc.%	Total

Bill To | Ship To | Note |

Quick Sale [Cyan Input Field]

↑ Show More Options [F2] ← Make AR Payment [F3] Return From Invoice [F4] Open Cash Drawer [F5]

↓ Exit Program [F6] Balance Register [F7] Show Slides [F8] Manager Mode [F9]

LineTotals: 0.00 SubTotal: 0.00
Taxable: 0.00 - Coupon: 0.00
SalesTax: 0.00 - Deposit: 0.00
Item Count: 0.00 Total: 0.00

0.00 Tender [F10]

1 (Arrow pointing to Return From Invoice [F4])

2 (Arrow pointing to Manager Mode [F9])



IN KEYBOARD SALES MODE:

To adjust department & category in inventory, you must go to **Manager Mode**.

1. Select **Show More Options Button (F2)**

2. Select **Manager Mode Button(F9)**

(NOTE: Only Teachers & Managers will have access to Manager Mode)

Inventory -

2

Change Department/Category

Invoice: 1170 By: POS Cashier: POS Date: 10/11/2010 Register: 1 - PL: Our Price

SKU	Description	Quantity	Price	Disc.	Total
-----	-------------	----------	-------	-------	-------

Quick Sale

Line Totals: 0.00 SubTotal: 0.00
Taxable: 0.00 - Coupon: 0.00
Sales Tax: 0.00 - Deposit: 0.00
Item Count: 0.00 Total: 0.00

Cursor Down Cursor Up

0.00

Manager

The screenshot shows a POS system interface with a grid of product buttons. The 'Manager' button is highlighted with a red arrow and the number 1. The interface includes a 'Quick Sale' section, a summary table, and navigation buttons like 'Cursor Down' and 'Cursor Up'. The total amount is displayed as 0.00.



IN TOUCH SCREEN SALES MODE:

To adjust department & category in inventory, you must go to **Manager Mode**.

1. Touch **Manager Button**

Inventory -

3

Change Department/Category

The screenshot shows a POS software interface with a blue title bar containing the text: "Invoice: 1170 By: POS Cashier: POS Date: 10/11/2010 Register: 1 - PL: Our Price". The main window is divided into several sections:

- Table:** A table with columns: SKU, Description, Quantity, Price, Disc., Total.
- Buttons:** A grid of buttons including: Exit Program, Logout, Go to Sales, Balance Reg., Daily Sales Summary, Gift Certificates, Edit Bill To, Invoice History, Make AR Payment, Note, Edit Notes, Open Cash Drawer, Report Center, Price Check, Return From Invoice, Discount, Time Clock, Show Costs, and Void.
- Manager Mode:** A black button with white text "Manager Mode" highlighted by a red arrow and the number "1".
- Summary:** A section at the bottom left showing: Line Totals: 0.00, Taxable: 0.00, Sales Tax: 0.00, Item Count: 0.00, Sub Total: 0.00, - Coupon: 0.00, - Deposit: 0.00, Total: 0.00.
- Navigation:** Two yellow buttons labeled "Cursor Down" and "Cursor Up".
- Display:** A large green "0.00" on a black background.



ON MANAGER BUTTON SCREEN:

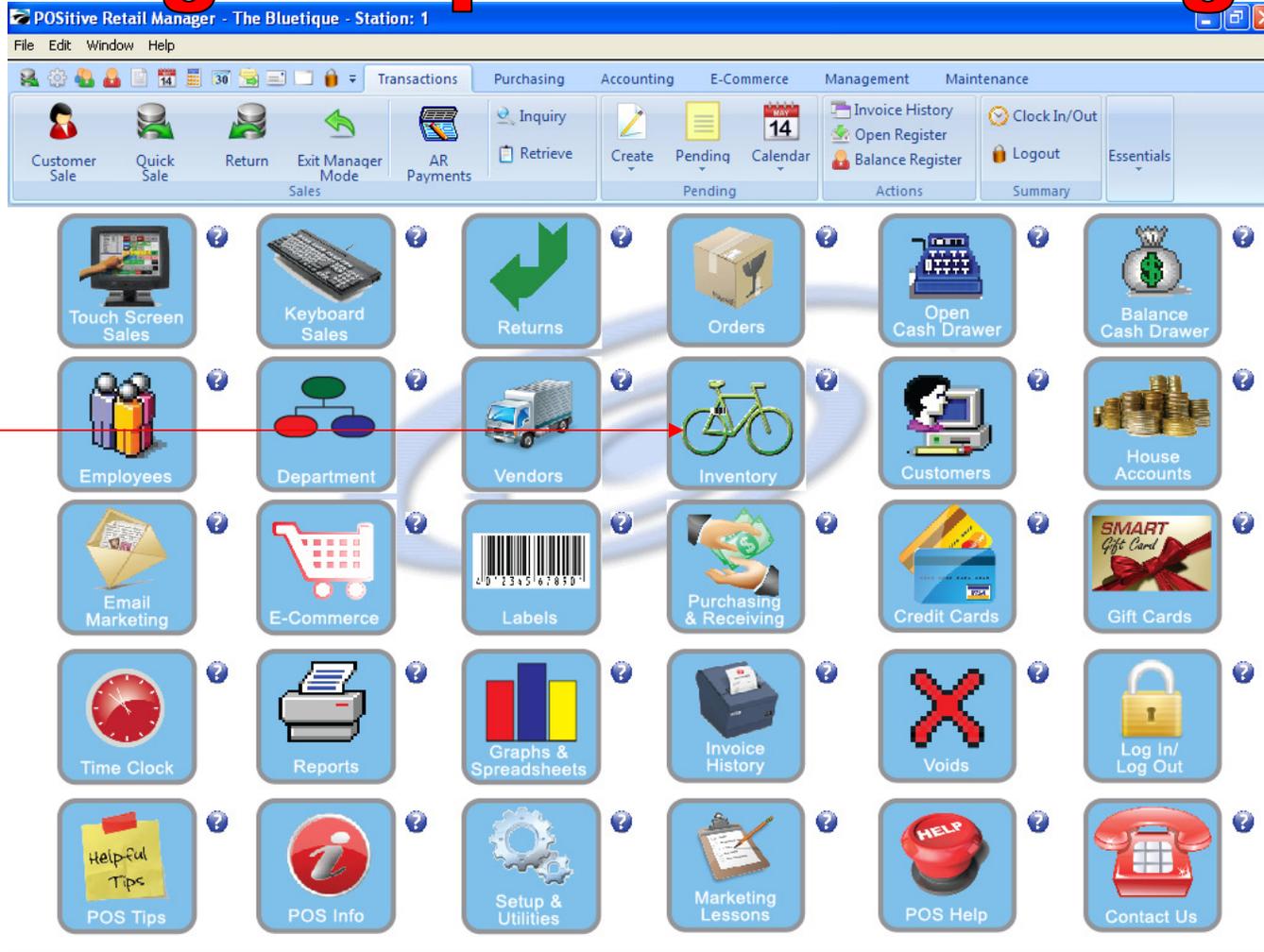
1. Select Manager Mode Button

(NOTE: Only Teachers & Managers will have access to Manager Mode)

Inventory -

4

Change Department/Category



IN MANAGER MODE:

Go to Inventory Center

To adjust department & category in inventory, go to INVENTORY.

1. Select Inventory Button

Inventory -

5

Change Department/Category

The screenshot shows the 'Inventory Center' window. The top menu bar includes 'Transactions', 'Purchasing', 'Accounting', 'E-Commerce', 'Management', and 'Maintenance'. Below the menu is a toolbar with icons for 'Customer Sale', 'Quick Sale', 'Return', 'TouchScreen', 'AR Payments', 'Inquiry', 'Retrieve', 'Create', 'Pending', 'Calendar', 'Invoice History', 'Open Register', 'Balance Register', 'Clock In/Out', 'Logout', and 'Essentials'. The main window is titled 'Inventory Center' and has a 'Locate:' search bar. Below the search bar is a table of inventory items:

T	SKU	Description	Our Price	Reg. Price	Total Stock	Av.
<input checked="" type="checkbox"/>	012	HOODIE MASCOT LOGO BLACK/LARGE	20.00	20.00	0.00	
<input type="checkbox"/>	10GSBXXL	GYM SHORTS BLUE/XXL	18.00	18.00	0.00	
<input type="checkbox"/>	10GSNXXL	GYM SHORTS NAVY/XXL	19.50	19.50	0.00	
<input type="checkbox"/>	123456	GYM SHORTS GREEN/XXL	19.50	19.50	24.00	
<input type="checkbox"/>	1234567	SUPER WATER 12OZ	1.00	1.00	0.00	

Below the table is a toolbar with 'Copy', 'Add', 'Edit', and 'Delete' buttons. The 'Actions' bar shows 'Showing All Departments' and 'Showing All Categories'. The 'Details' section for the selected item (SKU 012) shows 'Dept: APPAREL', 'Catg: Sweatshirt Hoodies', and 'All Active Inventory Standard Item'. The 'Sub-Categories' list is empty. The 'Notes' section is empty. The 'Bins' section has a table with 'Location' and 'Stock' columns. The 'Actions' bar on the left includes 'To Order List', 'Change Dept/Catg', 'Verify Inventory', 'Cost Verifier', 'Physical Inventory', and 'Global Price Changes'. A red arrow points to the 'Change Dept/Catg' action, and another red arrow points to the '012' SKU in the table.



INVENTORY CENTER

To adjust Department/Category

1. Highlight the item you want to assign to a different Department or Category.
2. Under the actions bar, click Change Department/Category

Inventory -

7

Change Department/Category

The screenshot displays the POSITIVE Retail Manager interface. The main window is titled 'Inventory Center' and shows a 'Change Dept./Category' dialog box. The dialog box has a left pane with a tree view of categories under 'APPAREL', including 'Black Hoodies', 'Blue Hoodies', 'Blue Shorts', 'Children Apparel', 'Fashion T-Shirts', 'Fleece', 'Hats', 'Jackets', 'Polo Shirts', 'Red Hoodies', 'Shorts & Pants', 'Sweatshirt Hoodies', 'T-Shirt Short Sleeve', and 'White Hoodies'. The 'Black Hoodies' category is selected. The right pane shows a table of items to be changed:

SKU	Description
012	HOODIE MASCOT LOGO BLACK/LARGE

Below the table, there are checkboxes for 'Re-assign Invoice history to match the new department/category' and 'Re-generate SKUs (if AUTOSKU turned ON)'. The 'New Department' is set to 'APPAREL' and the 'New Category' is 'Black Hoodies'. A progress bar shows '100% Completed'. A 'Positive Alert!' dialog box is overlaid on top, with the message 'The selected item(s) have been re-set to the new Dept./Category.' and a red arrow pointing to the 'OK' button. The background window also shows a 'Stock' table with values 3.00, 3.00, 9.00, 48.00, and 15.00.



INVENTORY CENTER

A POSitive Alert will appear...

1. Click Ok to proceed

Inventory -

8

Change Department/Category

POSitive Retail Manager - The Bluetique - Station: 1

File Edit Window Help

Transactions Purchasing Accounting E-Commerce Management Maintenance

System Setup Tax Rates Departments Category Default Import Data Utilities Definitions List Company SupportNet Registration Updates

Inventory Center

General Summary Detail Management View Stock Manager SKU Manager Picture Manager Promo Pricing Price Breaks Item Notes Vendors Item Activity Documents Actions To Order List Change Dept/Catg Verify Inventory Cost Verifier Physical Inventory Global Price Changes

Locate: [go] [?] [←] [→] [A] [M] [T] [U] Sell It Now [F4] Close

T	SKU	Description	Our Price	Reg. Price	Total Stock	Ave
<input type="checkbox"/>	012	HOODIE MASCOT LOGO BLACK/LARGE	22.50	25.00	3.00	
<input type="checkbox"/>	013	HOODIE MASCOT LOGO BLACK/XLARGE	25.00	25.00	3.00	
<input type="checkbox"/>	014	JANSFORT HOODIE GREEN MEDIUM	20.00	20.00	9.00	
<input type="checkbox"/>	0145111	BULK ITEM TEST	0.50	0.50	48.00	
<input type="checkbox"/>	05JHBXL	JANSFORT HOODIES BLUE/XLARGE	20.00	20.00	15.00	

Showing All Departments Showing All Categories Copy Add Edit Delete

012 Dept: APPAREL Catg: Black Hoodies Sub-Categories

Specials: Current Promos: Discount Percent: 10.00% Price: 22.50 Expires: 1/28/2011, 11:59 PM

Notes:

Bins: Location Stock

Show Inactive Only UDE



INVENTORY CENTER

Confirm the Inventory item is in the correct Department and Category

1. Confirm the Department (Apparel)
2. Confirm the Category (Black Hoodies)